

## **Schedula Quick User Guide (updated 3 March 2021)**

This Quick User Guide provides a brief overview of the online appointments system, Schedula and outlines the processes that must be followed to update your availability each week and provide additional useful information for appointments.

This Quick User Guide includes screenshots of Schedula and outlines;

- How to check and update your General Availability and Specific Availability (including when you're unavailable).
- The time by when your availability MUST be updated each week.
- The time that appointments are generally posted on Schedula each week.
- How to check and CONFIRM your appointments.
- How to update your contact details.
- What to do if you also play / coach.
- What to do if you are associated with a team in some other way (i.e. your mother plays for a team).
- What to do when you have new appointments (or have a change in an appointment – i.e. venue change).

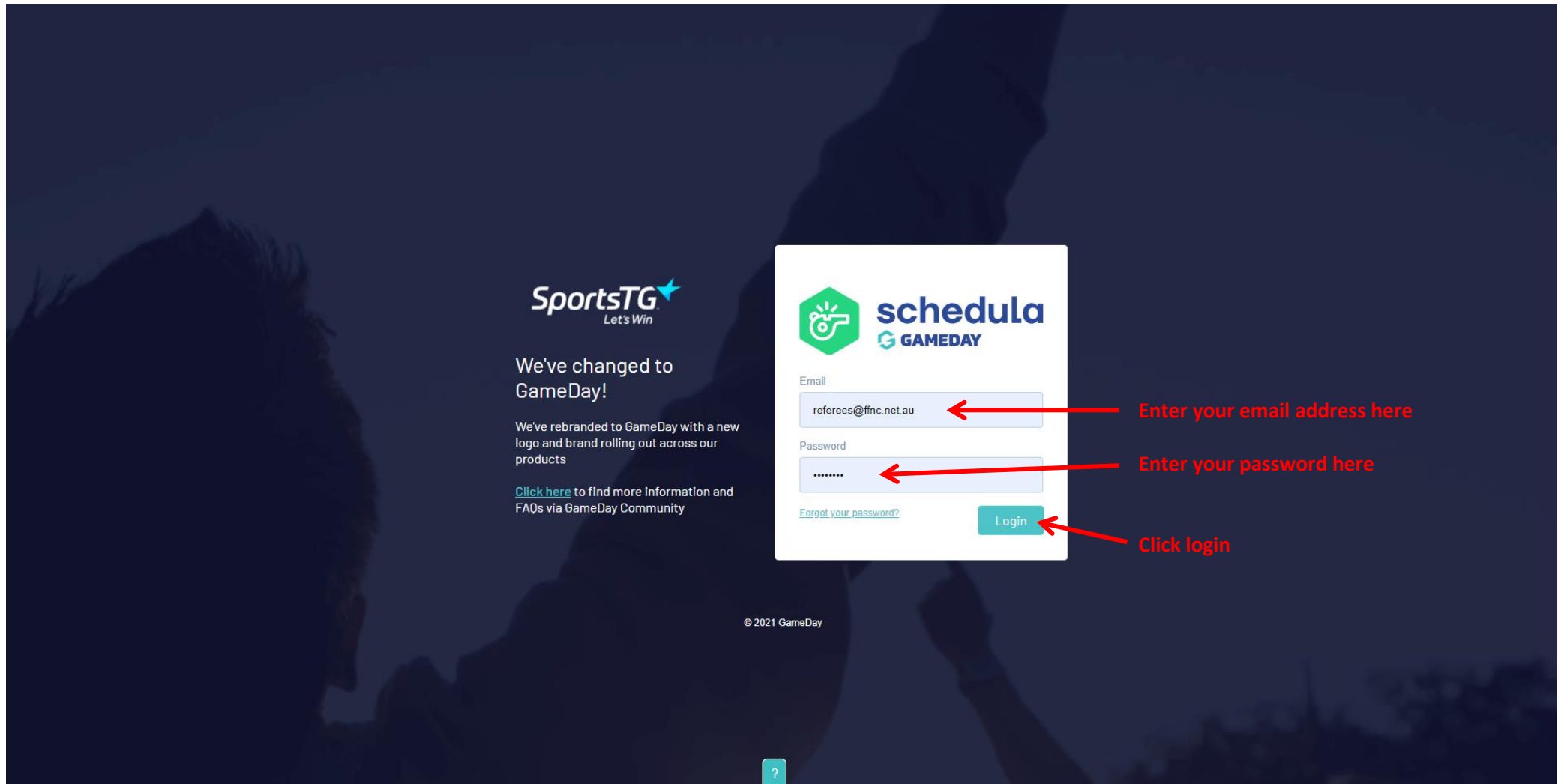
Please take the time to read this Quick User Guide fully and carefully. If you have any questions please contact [referees@ffnc.net.au](mailto:referees@ffnc.net.au) or 0434 856 992.

**Note: Schedula is best experienced on a PC or Mac. It is NOT currently optimised for easy use on phones or tablets.**

**1. Login to Schedula** ([www.schedula.com.au](http://www.schedula.com.au))

Your username should be the email address that was entered when you registered as a match official through the Play Football website\*. Confirmation of your username and password should have been emailed to you by Schedula, with a follow up email from FFNC. If you have not received any email, please contact the referee's mobile number (0434 856 992).

\*Please note that the same email address cannot be used for multiple users. Every user MUST have a unique email address in order to login.



The screenshot shows the Schedula login interface. On the left, the SportsTG logo is displayed with the tagline 'Let's Win'. Below it, a message states 'We've changed to GameDay!' and 'We've rebranded to GameDay with a new logo and brand rolling out across our products'. A link is provided: 'Click here to find more information and FAQs via GameDay Community'. On the right, the Schedula GAMEDAY logo is shown above the login form. The form includes an 'Email' field with the text 'referees@ffnc.net.au', a 'Password' field with masked characters '\*\*\*\*\*', a 'Forgot your password?' link, and a 'Login' button. Three red arrows point to these elements with the following labels: 'Enter your email address here' pointing to the email field, 'Enter your password here' pointing to the password field, and 'Click login' pointing to the login button. At the bottom center, there is a copyright notice '© 2021 GameDay' and a small teal button with a white question mark '?'.

**SportsTG**  
Let's Win

We've changed to  
GameDay!

We've rebranded to GameDay with a new  
logo and brand rolling out across our  
products

[Click here](#) to find more information and  
FAQs via GameDay Community

**schedula**  
GAMEDAY

Email  
referees@ffnc.net.au

Password  
\*\*\*\*\*

[Forgot your password?](#)

Login

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?


Enter your email address here

Enter your password here

Click login

## 2. Update your availability

Move your mouse over 'Dashboard' (or click if using a tablet or mobile)




Logged in as [Logout](#)

[Dashboard](#)

[Schedula Profile](#)[Help and Support](#)


The following table lists your upcoming appointments.

| Competition                     | Type      | Date     | Time    | Teams                          | Venue | Your Status |                      |
|---------------------------------|-----------|----------|---------|--------------------------------|-------|-------------|----------------------|
| FFNC ANZAC Day Cup Open B       | Assistant | 05/03/21 | 8:00 PM | Dunoon United v Italo Stars    | Dun1  | Unconfirmed | <a href="#">More</a> |
| FFNC Callan McMillan B Division | Assistant | 05/03/21 | 6:00 PM | Dunoon United v Nimbin Headers | Dun1  | Unconfirmed | <a href="#">More</a> |



### News and Messages

There are no messages to display.



### Availability

You have not specified your general availability.

[Update Availability](#)

**Legend**

Available

Partially Available


Days with no colour markings means you are unavailable.

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| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |



### Previous Appointments

Below are your previous five appointments.


| Competition                        | Type | Date | Time | Teams | Venue | Match Status |
|------------------------------------|------|------|------|-------|-------|--------------|
| You have no previous appointments. |      |      |      |       |       |              |

## Updating your availability continued...

1. Move the mouse down to 'Schedula Profile'

2. Click on 'Manage Availability'

OR just click on 'Update Availability'




Logged in as Logout


[Dashboard](#)

[Schedule Profile](#)  
[Manage Availability](#) [Manage Your Profile](#) [Your Appointment History](#)

[Help and Support](#)

| Competition                     | Type      | Date     | Time    | Teams                          | Venue | Your Status |                      |
|---------------------------------|-----------|----------|---------|--------------------------------|-------|-------------|----------------------|
| FFNC ANZAC Day Cup Open B       | Assistant | 05/03/21 | 8:00 PM | Dunoon United v Italo Stars    | Dun1  | Unconfirmed | <a href="#">More</a> |
| FFNC Callan McMillan B Division | Assistant | 05/03/21 | 6:00 PM | Dunoon United v Nimbin Headers | Dun1  | Unconfirmed | <a href="#">More</a> |

 **News and Messages**  
There are no messages to display.

 **Availability**  
You have not specified your general availability.  

Update Availability

**Legend**  

Available

Partially Available


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March 2021

Apr >>

| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

 **Previous Appointments**  
Below are your previous five appointments.

| Competition                        | Type | Date | Time | Teams | Venue | Match Status |
|------------------------------------|------|------|------|-------|-------|--------------|
| You have no previous appointments. |      |      |      |       |       |              |

## Updating your availability continued...

There are two ways to update your availability.

### General Availability

Use this for the days and times that you will USUALLY be available (week to week). This type of availability stays the same until you edit it.

### Specific Availability

Use this for specific days and times you are available or unavailable, that is different from your 'General Availability'. This type of availability OVERRIDES your 'General Availability'.

To update General Availability click on 'Add Additional General Availability'

To update Specific Availability click on 'Add Additional Specific Availability'

The screenshot shows the 'schedula' web application interface. At the top, there is a green header bar with the 'schedula' logo on the left and a 'Logged in as' button with a 'Logout' button on the right. Below the header, there is a navigation bar with a home icon, 'Dashboard', and 'Manage Availability'. The main content area is titled 'Availability' with a calendar icon. It contains two sections: 'General Availability' and 'Specific Availability'. Both sections state that no availability has been specified and provide a button to 'Add Additional' availability. Red arrows point from the instructional text above to these buttons.

**General Availability**

The following table lists your General Availability [What is General Availability?](#)

You have not specified any general availability.

[Add Additional General Availability](#)

**Specific Availability**

The following table lists your Specific Availability [What is Specific Availability?](#)

You have no specific availability settings.

[Add Additional Specific Availability](#)

## Updating your 'General Availability'

Click on the dropdown box to add a day that you are generally available

Click on the dropdown box to add a time when you are generally available

If you select a time "from" (i.e. "from 6:00pm") you will have the option to select from that time "onwards" or a specific time "until" (i.e. "until 8:00pm")

If the time you are generally available is "for the entire day" then you do not need to select any times

**schedula** Logged in as Logout

Dashboard Manage Availability

### Add General Availability

Day you are generally available:

Time you are generally available:

Where you are generally available:

- ☒ All Organisations
- ☐ Selected Organisations
- ☐ Football Far North Coast
  - 
  - [What grounds are in this region?](#)

Use this screen to select options for your General Availability settings. General Availability is when you are generally available. Select a particular day, time period, organisation and/or region that you are generally available for.

**What is a Region?**  
A Region is a collection of grounds defined by an Organisation that you can make yourself available for. Regions assist Organisations and Appointment Officers in determining who is available and where.

Save & Close Close

## Updating your 'Specific Availability'

Setting a 'Specific Availability' will OVERRIDE your 'General Availability'.

It is useful to use 'Specific Availability' when you are available or unavailable for a day/ time that is different to your 'General Availability'.

E.g. If you are generally available all day Saturday, but next weekend you are UNAVAILABLE from 8am-1pm (and then AVAILABLE again for the rest of the afternoon), then you can set this in 'Specific Availability' and it will override your 'General Availability' for that chosen date.

**Click on the calendar icon and select a specific date that you are available (or unavailable)**

**Click on the dropdown box to add a time that you are specifically available (or unavailable)**

**Click on the dropdown box to select a type of availability (available or unavailable)**

**Finally, click 'Save & Close'**

Updating your availability continued...

When you have updated your availability ('General' and/or 'Specific') it will appear in your 'Manage Availability' section, as below;

**schedula**

Logged in as 

Logout

Dashboard

Manage Availability

10 Availability

The following table lists your General Availability

You are generally available from 6:00pm on Tuesdays for any Organisation

You are generally available all day Saturdays for any Organisation

Add Additional General Availability

The following table lists your Specific Availability

| Date           | Status      | Time Period               | Organisation/Region |
|----------------|-------------|---------------------------|---------------------|
| Sunday 5 April | Unavailable | From 8:00am until 12:00pm | All Organisations   |

Add Additional Specific Availability

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Upcoming Appointments

The following table lists your upcoming appointments.

| Competition                        | Type | Date | Time | Teams | Venue | Your Status |
|------------------------------------|------|------|------|-------|-------|-------------|
| You have no upcoming appointments. |      |      |      |       |       |             |

News and Messages

There are no messages to display.

Previous Appointments

Below are your previous five appointments.

| Competition | Type | Date | Time | Teams | Venue | Match Status |
|-------------|------|------|------|-------|-------|--------------|
|-------------|------|------|------|-------|-------|--------------|

10 Availability

You have indicated that you are available from 6:00pm onwards on Tuesdays and all day Saturdays.

Update Availability

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| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

You can also see you current availability in your 'Dashboard' (the first page you see after you login to Schedula).



### ***Updating your availability continued...***

Continue the process to fully complete your availability for EVERY day/time that you are available or unavailable.

Important things to consider are;

- **Update your availability every week by 6pm every Sunday night** (remembering you are updating your availability for the upcoming week).
- If you need to update your availability after 6pm one week (for unexpected reasons), then please do this AND email [referees@ffnc.net.au](mailto:referees@ffnc.net.au).
- When are you playing? If you play (or coach etc.), please use the specific availability function to make yourself UNAVAILABLE during these times.
- Appointments are posted online every Tuesday afternoon (generally by 6pm).
- **You need to confirm ALL of your appointments. You have until 8pm on Wednesday to confirm appointments.**

If you are unavailable for an appointed match, you can decline an appointment HOWEVER you need to specify a reason. Saying you are going on holidays or have something else on is NOT acceptable, given that you have ample opportunity to update your availability prior to appointments being completed.

Match Officials who don't update their availability correctly (or on time) and those who do not confirm all their appointments on time will be noted.

- **Please ensure your availability is up-to-date by 6pm every Sunday night** (for the following week at least) to avoid mistakes in appointments.

*Match Officials who don't update their availability correctly or don't confirm their appointments on time each week may be stood down from future appointments.*


If you have any requirements relating to your availability please contact 0434 856 992 (or email in advance to: [referees@ffnc.net.au](mailto:referees@ffnc.net.au)).

The more information you provide relating to your availability, the less chance of making mistakes and the more we can accommodate your needs.



Finally, please 'Manage your Profile' on Schedula and ensure this is kept up-to-date throughout the season. The steps on how to do this are included on the proceeding pages.


### 3. 'Manage Your Profile'


Move your mouse over 'Dashboard'



Logged in as [Logout](#)


 Dashboard 

 [Schedula Profile](#)


 [Help and Support](#)

The following table lists your upcoming appointments.

| Competition                        | Type | Date | Time | Teams | Venue | Your Status |
|------------------------------------|------|------|------|-------|-------|-------------|
| You have no upcoming appointments. |      |      |      |       |       |             |



 **News and Messages**

There are no messages to display.

 **Availability**

You have not specified your general availability.

[Update Availability](#)

**Legend**  
 Available  
 Partially Available  
Days with no colour markings means you are unavailable.

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[Apr >>](#)

| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |


***'Manage Your Profile' continued...***


**Move the mouse down to  
'Schedula Profile'**

**Click on 'Manage Your Profile'**




Logged in as Logout



Dashboard



Schedula Profile  
[Manage Availability](#) / [Manage Your Profile](#) / [Your Appointment History](#)



Help and Support

| Competition                        | Type | Date | Time | Teams | Venue | Your Status |
|------------------------------------|------|------|------|-------|-------|-------------|
| You have no upcoming appointments. |      |      |      |       |       |             |



### News and Messages

There are no messages to display.



### Availability

You have not specified your general availability.

Update Availability

Legend

Available

Partially Available

Days with no colour markings means you are unavailable.

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| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |


## 'Manage Your Profile' continued...

This is where you update your address, phone number/s, email address (needed to login to Schedula) and add any attributes (i.e. team you are associated with).



Logged in as Logout

Dashboard Manage Your Profile



**John Example**  
1 January 2000

Change Your Password

Address

| Address                            | Postal |                   |
|------------------------------------|--------|-------------------|
| 1 Example Street, Lismore NSW 2480 | Yes    | <div>Remove</div> |
| <div>Add Address</div>             |        |                   |

Phone Numbers

| Type                        | Number     |  |                   |
|-----------------------------|------------|--|-------------------|
| Home                        | 0266123456 | <input type="checkbox"/> Share Number with Colleagues            | <div>Remove</div> |
| Work                        | 0400123456 | <input checked="" type="checkbox"/> Share Number with Colleagues | <div>Remove</div> |
| Mobile                      | 0444123456 | <input type="checkbox"/> Share Number with Colleagues            | <div>Remove</div> |
| <div>Add Phone Number</div> |            |  |                   |

Email Addresses

| Email | Type |  |
|-------|------|--|
|-------|------|--|

Specify at least one address that your Association can use to post material to you (if required) and for Schedula to calculate driving directions. You can specify as many addresses as you like.

Specify at least one phone number to be contacted on. It's probably best to use your mobile number as your Association will be able to send you SMS messages.

You are able to specify as many email addresses as you like. You must have at least one primary address in order to be able to login.

To update your address click "Remove" and then click "Add Address"

To allow other referees to view your phone number click "Share Number with Colleagues". If this is unticked, only Administrators can see your phone number/s. Sometimes it is handy for other referees to be able to contact you (i.e. to arrange transport with you or if you're running late).

To remove a phone number click "Remove"

To add a new contact phone number click "Add Phone Number"

'Manage Your Profile' continued...

| Address                            |        |                         |
|------------------------------------|--------|-------------------------|
| Address                            | Postal |                         |
| 1 Example Street, Lismore NSW 2480 | Yes    | <button>Remove</button> |
| <button>Add Address</button>       |        |                         |

Specify at least one address that your Association can use to post material to you (if required) and for Schedula to calculate driving directions. You can specify as many addresses as you like.

| Phone Numbers                     |            |  |                         |
|-----------------------------------|------------|--|-------------------------|
| Type                              | Number     |  |                         |
| Home                              | 0266123456 | <input type="checkbox"/> Share Number with Colleagues            | <button>Remove</button> |
| Work                              | 0400123456 | <input checked="" type="checkbox"/> Share Number with Colleagues | <button>Remove</button> |
| Mobile                            | 0444123456 | <input type="checkbox"/> Share Number with Colleagues            | <button>Remove</button> |
| <button>Add Phone Number</button> |            |  |                         |

Specify at least one phone number to be contacted on. It's probably best to use your mobile number as your Association will be able to send you SMS messages.

| Email Addresses                    |         |                         |
|------------------------------------|---------|-------------------------|
| Email                              | Type    |                         |
| admin@ffncreferees.com.au          | Primary | <button>Remove</button> |
| <button>Add Email Address</button> |         |                         |

You are able to specify as many email addresses as you like. You must have at least one primary address in order to be able to login.

To remove an email address click "Remove"

To add a new email address click "Add Email Address"

| Attributes                     |
|--------------------------------|
| You have no attributes.        |
| <button>Add Attribute</button> |

Attributes are additional pieces of information about you.

All referees should add an attribute to indicate if they also play and who they play for (or coach). If you play (or coach) then you should note this here. To add an attribute click "Add Attribute" (see next page also)

| Active Memberships |
|--------------------|
|--------------------|

Lists the Organisations and their seasons that

## 'Manage Your Profile' (Adding An Attribute) continued...

If you play (or coach);

- You should add an attribute to your Schedula 'Profile' with the **club name and grade** that you play for (or coach) – see below. **You must also submit the "Referee Playing & Coaching Details Spreadsheet" to referees@ffnc.net.au.** If you do not have this spreadsheet, email [referees@ffnc.net.au](mailto:referees@ffnc.net.au).
- Unfortunately, you can only add one "Club Association" attribute in Schedula. If you play for more than one team (e.g. Bangalow Grade 15 Division 1 AND Men's Division 2) then note in Schedula the team you mostly play for. Remember to also email your "Referees Playing & Coaching Spreadsheet" to [referees@ffnc.net.au](mailto:referees@ffnc.net.au) (noting ALL the teams you play for).
- If you play AND coach a team (or you play and are involved with another team/s in some capacity) please add your playing details as an attribute in Schedula and email your "Referees Playing & Coaching Spreadsheet" to [referees@ffnc.net.au](mailto:referees@ffnc.net.au)

If you do NOT play (or coach) and have no involvement with any teams, you should still submit a "Referees Playing & Coaching Spreadsheet". In addition to this,

- Click "Add Attribute"
- In the "Attribute Type" dropdown box select, "Club Association"
- In the "Attribute Value" box type, "NONE".

Remember, you must submit the "Referees Playing & Coaching Details Spreadsheet" to [referees@ffnc.net.au](mailto:referees@ffnc.net.au) – even if you do not play or coach. We need to know if you or close family members play or coach etc. to be able to try and assist you and complete appointments around this!

The screenshot shows the 'Add Attribute' dialog box. The 'Attribute Type' dropdown is set to 'Club Association'. The 'Attribute Value' text box contains 'Play Bangalow Grade 15/1st'. The 'Add Attribute' button is highlighted with a red arrow. The background shows the 'Email Addresses' section with one address: admin@ffncreferees.com.au, and the 'Active Memberships' section with a table of memberships.

| Organisation                             | Start Date | End Date |
|--|------------|----------|
| Football Far North Coast (Administrator) |            |          |
| Football Far North Coast                 | 2013       |          |
| Football Far North Coast                 | 2012       |          |
| Football Far North Coast                 | 2011       |          |


In the dropdown box select "Club Association"

- If you play, type the CLUB AND GRADE that you play.
- If you coach (and don't play) type the CLUB AND GRADE that you coach.
- If you do not play, type "None".
- As well as entering this info in Schedula, you must submit the "Referees Playing & Coaching Spreadsheet" to: [referees@ffnc.net.au](mailto:referees@ffnc.net.au)

## 4. Checking and Confirming Your Appointments

Appointments are published in Schedula generally by 6pm every Tuesday afternoon. When appointments have been published you *may* receive an email from Schedula saying that you have received an appointment. Regardless of whether you receive this email or not **you should ALWAYS login to Schedula** to check if you have received an appointment.

We recommend that every Tuesday night you login to Schedula **to view and confirm your appointments**. Appointments MUST be confirmed (or declined only if absolutely necessary) by NO LATER than 8pm every Wednesday.



Logged in as Logout

Dashboard

### Upcoming Appointments

The following table lists your upcoming appointments.

| Competition                     | Type      | Date     | Time    | Teams                          | Venue | Your Status |                      |
|---------------------------------|-----------|----------|---------|--------------------------------|-------|-------------|----------------------|
| FFNC ANZAC Day Cup Open B       | Assistant | 05/03/21 | 8:00 PM | Dunoon United v Italo Stars    | Dun1  | Unconfirmed | <a href="#">More</a> |
| FFNC Callan McMillan B Division | Assistant | 05/03/21 | 6:00 PM | Dunoon United v Nimbin Headers | Dun1  | Unconfirmed | <a href="#">More</a> |

### News and Messages

There are no messages to display.

### Availability

You have not specified your general availability.

Update Availability

Legend

Available

Partially Available

Days with no colour markings means you are unavailable.

<< Feb

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| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

### Previous Appointments

Below are your previous five appointments.

| Competition                        | Type | Date | Time | Teams | Venue | Match Status |
|------------------------------------|------|------|------|-------|-------|--------------|
| You have no previous appointments. |      |      |      |       |       |              |

Upcoming appointments will be listed here, in your 'Dashboard'. New appointments are usually posted at 5pm every Tuesday, but it is important to regularly check Schedula.

You need to confirm ALL your appointments each week. To do this, click "More" and then follow steps on the next page of this user guide.  
If you have more than one appointment, you need to repeat this process for EVERY appointment.


## Checking and Confirming Your Appointments continued...

After you click “more” (next to your appointment) on the ‘Dashboard’, the following page will open. This page outlines the date, time, venue and names of the other officials appointed on your match, as well as other information.

**In order to confirm your appointment you need to click “Confirm Appointment”.**

Please remember that this will only confirm your current appointment.

If you have more than one appointment, you need to follow this process for EVERY appointment.



Logged in as Riley Mcneil Logout

Dashboard

View Match Details

Match Details

Dunoon United v Italo Stars

at Dun1,

FFNC ANZAC Day Cup Open B

| Round | Date                | Time   | Discipline |
|-------|---------------------|--------|------------|
| 2     | Friday 5 March 2021 | 8:00pm | Assistant  |

The following people have been appointed to this match:

| Referee       | Contact Number(s) |
|---------------|-------------------|
| Jackson Yates | 0123456789        |

| Assistant         | Contact Number(s) |
|-------------------|-------------------|
| Padraig Heffernan | 0123456789        |
| Riley Mcneil      | 0123456789        |

| Assessor/Coach | Contact Number(s) |
|----------------|-------------------|
| Luke Mackney   | 0123456789        |

The colours to the left of each name in the table above indicates the response received from each of those people. Green means they have confirmed their appointment, red means they have declined and orange means they are yet to provide a response.

Confirmation

You have not acknowledged your appointment.

Confirm Appointment

Decline Appointment


Maps and Directions

Dun1

Get driving directions

Map

Satellite



Map data ©2021 Terms of Use Report a map error

Weather Forecast

Can not determine weather details. Fixture not within the next 7 days.

If you need to decline your appointment you can click “Decline Appointment”, HOWEVER you will then be prompted to specify a valid reason. You should also follow this up with a phonecall to 0434 856 992 or an email (if appropriate notice is given) to: [referees@ffnc.net.au](mailto:referees@ffnc.net.au)



## Checking and Confirming Your Appointments continued...

### Match Details

Italo Stars v Lennox Head  
at Stars1,

FFNC Womens Division 2

| Round | Date                   | Time   | Discipline  |
|-------|------------------------|--------|-------------|
| 1     | Wednesday 1 April 2015 | 7:00pm | 4th Referee |

The following people have been appointed to this match:

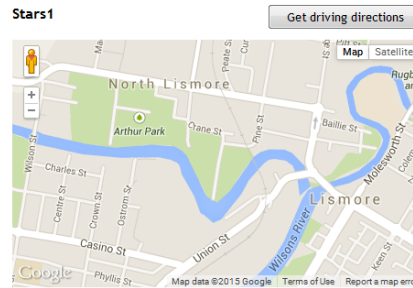
| Referee               | Contact Number(s) |
|-----------------------|-------------------|
| Jack Watson           | 0123456789        |
| Assistant             | Contact Number(s) |
| Connor Bryce Johnston | 0123456789        |
| Anna Margraf          | 0123456789        |
| 4th Referee           | Contact Number(s) |
| Darren Butcher        | 0123456789        |

The colours to the left of each name in the table above indicates the response recieved from each of those people. Green means they have confirmed their appointment, red means they have

### Confirmation

You have confirmed your appointment.

### Maps and Directions



### Weather Forecast



When you confirm your appointment, this message will appear in a green box.

If you decline your appointment a message in a red box will say that you have declined your appointment.

### Match Details

Italo Stars v Lennox Head  
at Stars1,

FFNC Womens Division 2

| Round | Date                   | Time   | Discipline  |
|-------|------------------------|--------|-------------|
| 1     | Wednesday 1 April 2015 | 7:00pm | 4th Referee |

The following people have been appointed to this match:

| Referee               | Contact Number(s) |
|-----------------------|-------------------|
| Jack Watson           | 0123456789        |
| Assistant             | Contact Number(s) |
| Connor Bryce Johnston | 0123456789        |
| Anna Margraf          | 0123456789        |
| 4th Referee           | Contact Number(s) |
| Darren Butcher        | 0123456789        |

The colours to the left of each name in the table above indicates the response recieved from each of those people. Green means they have confirmed their appointment, red means they have

### Confirmation

You are about to decline your appointment.  
Please provide a reason why you are declining.

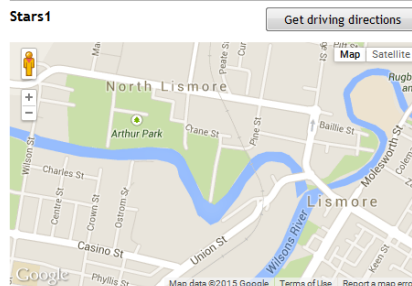
After updating my availability on Sunday night, I broke my leg this afternoon.

Decline Appointment

Cancel

If you need to decline your appointment you will be prompted to provide a valid reason.


### Maps and Directions

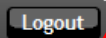


Once you have entered a reason, click "Decline Appointment". You should then also email [referees@ffnc.net.au](mailto:referees@ffnc.net.au) to explain the reason why you have needed to decline your appointment.

## Checking and Confirming Your Appointments continued...

Once you have confirmed your appointment, return to your 'Dashboard'. All of your upcoming appointments will be shown, with your confirmation status. **Please ensure ALL of your appointments have been confirmed.**



Logged in as 

Dashboard

### Upcoming Appointments

The following table lists your upcoming appointments.

| Competition            | Type        | Date     | Time    | Teams                     | Venue  | Your Status |                      |
|------------------------|-------------|----------|---------|---------------------------|--------|-------------|----------------------|
| FFNC Womens Division 2 | 4th Referee | 01/04/15 | 7:00 PM | Italo Stars v Lennox Head | Stars1 | Confirmed   | <a href="#">More</a> |

### News and Messages

There are no messages to display.

### Availability

You have indicated that you are available from 12:00pm onwards on Saturdays.

Update Availability

Legend

Available

Partially Available

Days with no colour markings means you are unavailable.

<< Mar

April 2015

May >>

| Su | M  | Tu | W  | Th | F  | Sa |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 |    |    |

Previous Appointments

Remember, appointments **MUST** be confirmed by 8pm every Wednesday. If you have any problems or questions, please call 0434 856 992.