

OVERVIEW

This procedure applies for ANZAC Day Cup/Callan McMillan Memorial Shield (except Finals), Pointscore Competition, Finals Series (except Grand Finals) and Summer Youth League fixtures relevant for season 2023.

Football Far North Coast (FFNC) uses the GameDay Competition Management System to schedule fixtures and publish results to the FFNC website.

- Each FFNC club is required to have one or more club delegates registered with a GameDay Passport account that is linked to a personal email address (this enables the individual to access GameDay to enter results for respective HOME fixtures on behalf of the club).
 - Refer to information shown on page 2.
- Match Results must be entered in GameDay by the HOME club not later than 11pm every Sunday night for fixtures played either Friday, Saturday or Sunday.
- Clubs will not be able to enter results in GameDay after 11pm each Sunday night (for fixtures played either Friday, Saturday or Sunday). GameDay automatically locks access to enter results after each Sunday.
- For midweek fixtures (i.e. Monday – Thursday) match results must be entered in GameDay by the HOME club not later than 9am the day following the midweek fixture.
- Results for midweek fixtures not entered in GameDay by clubs must be advised directly to FFNC (e.g. lodgement of match sheets, or sent by email to office@ffnc.net.au).
- FFNC will enter results for any fixtures that are postponed (or washed out), abandoned or forfeited.
- GameDay generates an initial auto-publish at 12:15am each Monday morning where results that have been entered online by clubs before 11pm each Sunday will be updated to the website.
- FFNC will also publish results to the website during business hours following midweek fixtures or as required.
- FFNC will reconcile all online results with match sheet records ordinarily by COB each Thursday following the fixtures played in the seven (7) days prior.
- FFNC will amend online results when necessary to do so in response to any results that a club has entered incorrectly or any valid reason for FFNC to amend the result of a fixture (e.g. participation of an ineligible player).

EXISTING USERS (INDIVIDUALS WITH A GAMEDAY PASSPORT ACCOUNT FROM 2022)

Individuals who were responsible for entering results for HOME fixtures on GameDay for their club last season (i.e. season 2022) will already have a GameDay Passport account.

The login details will remain the same as they were in 2022, however if you have forgotten these details they can be reset by clicking the '**Forgot?**' button on the Login screen. FFNC does not have a record of personal login details for individuals with a GameDay Passport account.

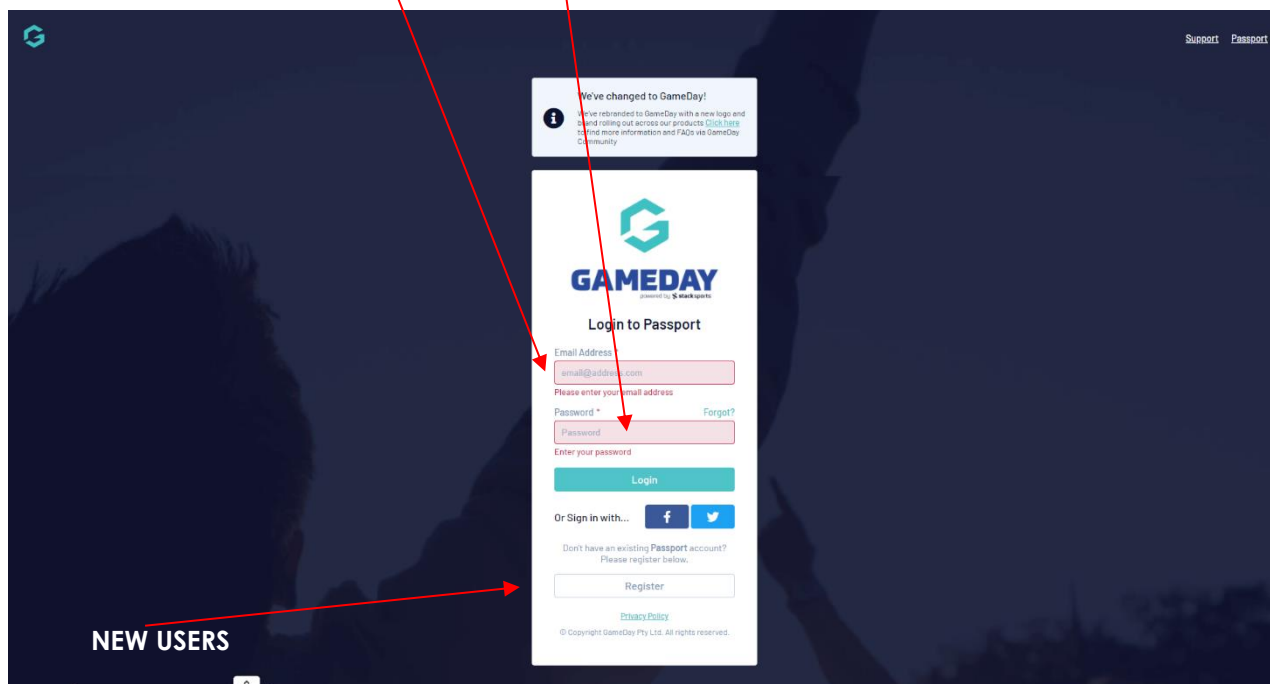
NEW USERS (INDIVIDUALS WHO DO NOT YET HAVE A GAMEDAY PASSPORT ACCOUNT)

Individuals who have not previously entered results online will be required to 'Register' for a GameDay Passport account. This can be done by following the steps below.

1. Individual to visit the GameDay Passport website: <https://passport.mygameday.app/login/>.
2. Click and complete the process.
3. Club to email 'office@ffnc.net.au' and include the name and email address of the person who has registered for a GameDay Passport account to allow FFNC to grant the user access.
4. FFNC will grant the user access to the club's GameDay profile to enable them to enter match results online on behalf of the club.

STEP 1

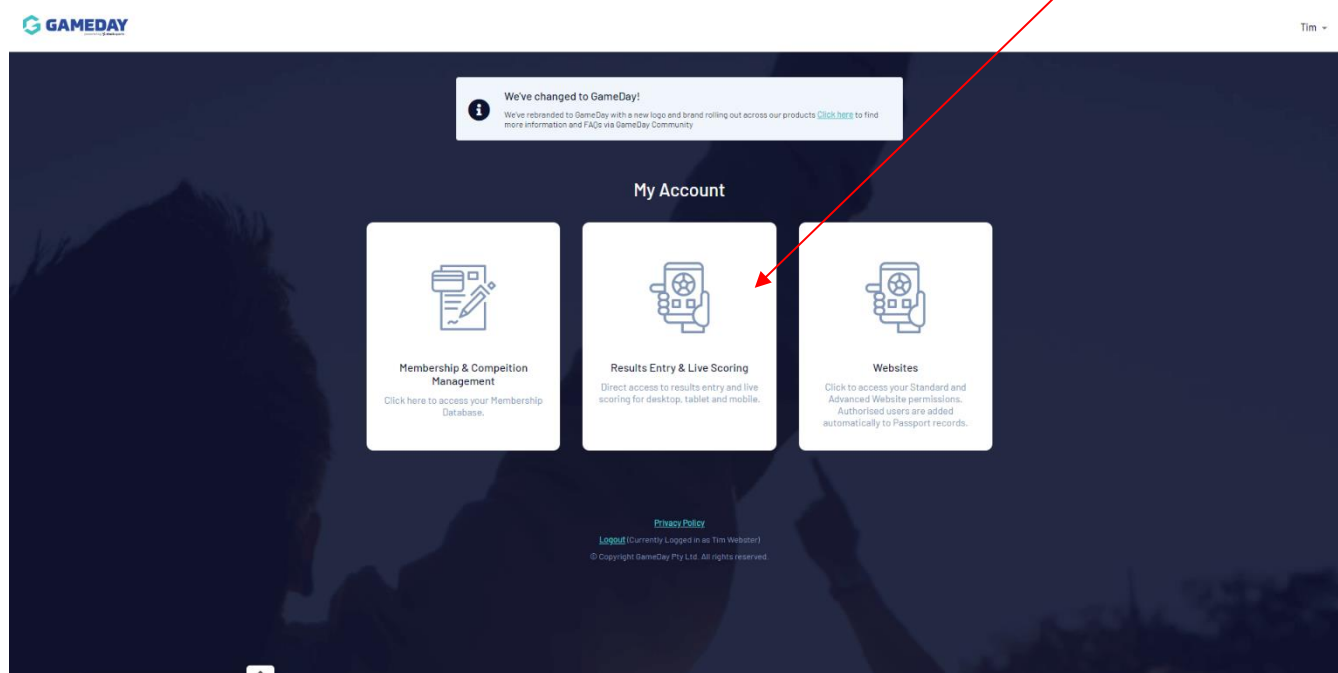
- Go to the GameDay Passport website: <https://passport.mygameday.app/login/>
- Enter the **email address** and **password** that was used to register for a GameDay Passport account



NEW USERS

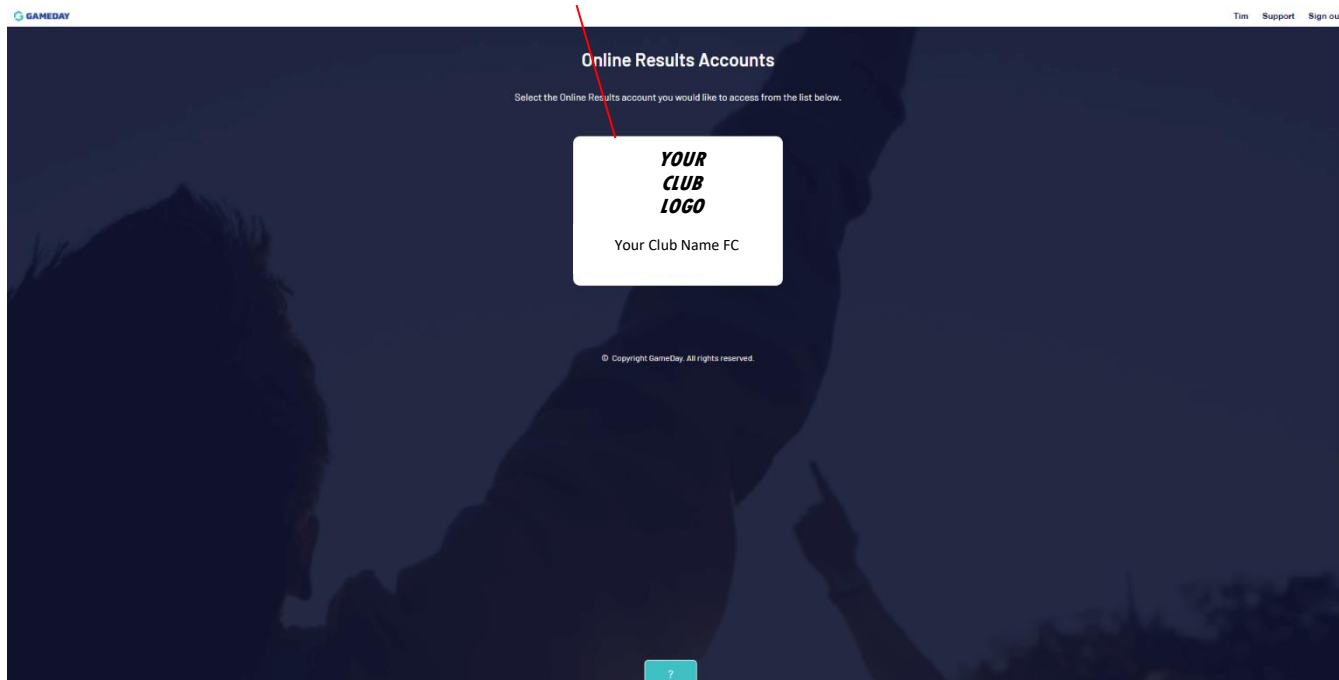
STEP 2

- After you have logged in to the GameDay Passport, click on "**Results Entry and Live Scoring**"



STEP 3

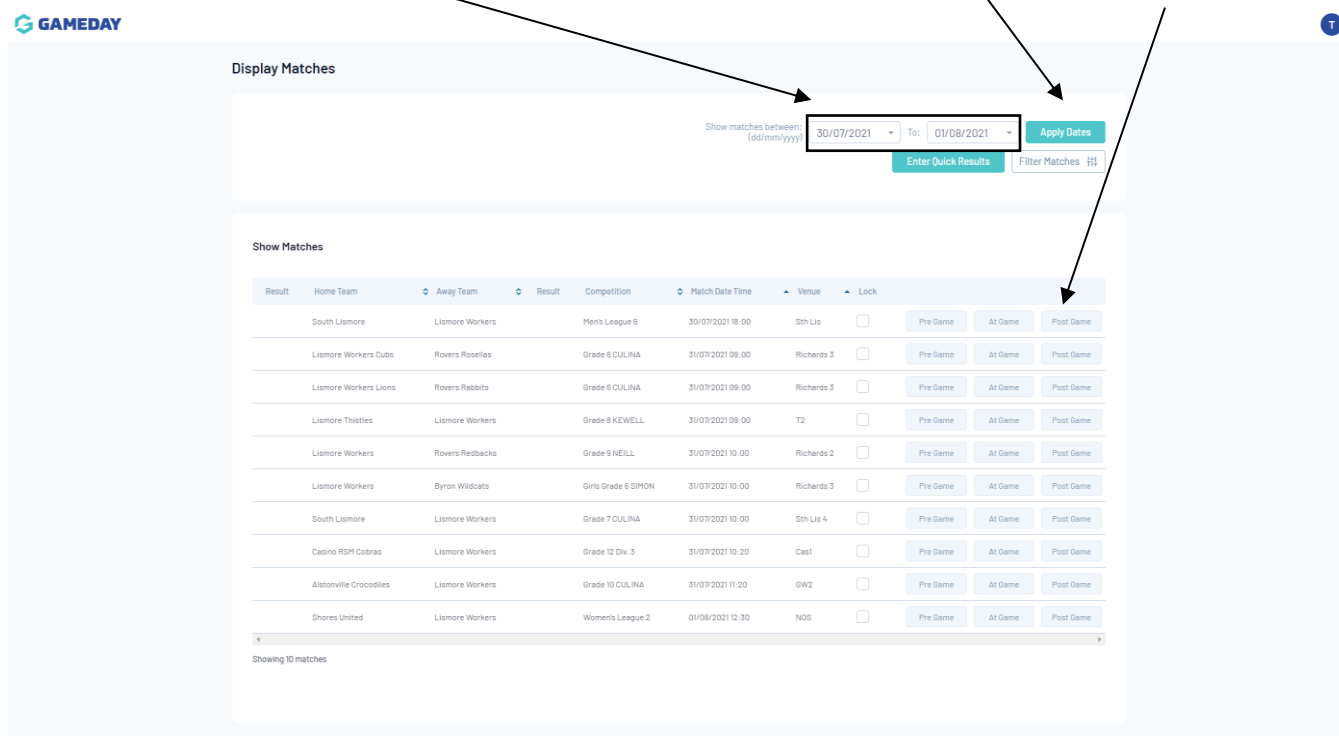
- Then click on your clubs' **Online Results Account**



STEP 4

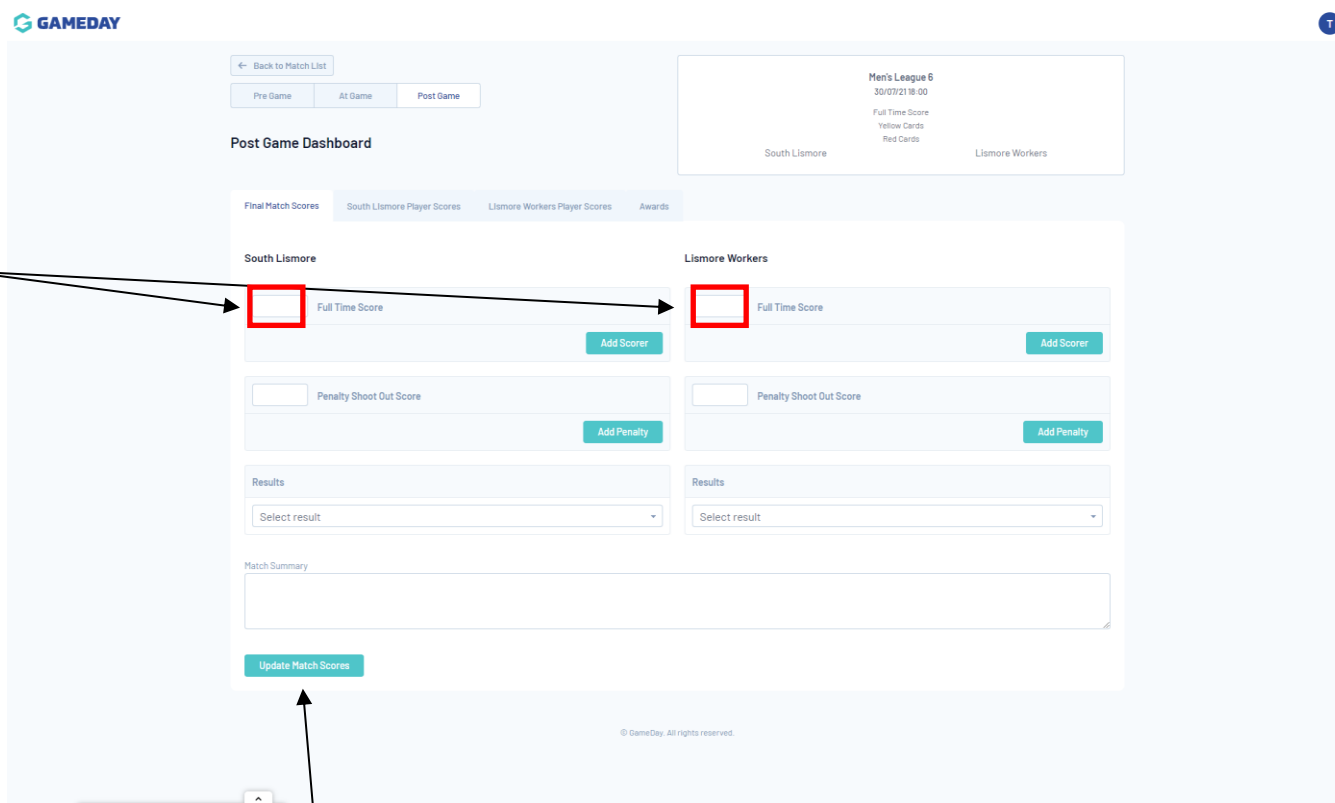
- Input the **Date Range** for the results you wish to enter, then select "**Apply Dates**"

Then click "Post Game"



STEP 5

- Enter the full-time score for EACH team in the **"Full Time Score"** section below BOTH teams. It will automatically record the result as **WIN, LOSS or DRAW accordingly to each team**
- Please note that **Football Far North Coast** will enter the result when a forfeit occurs

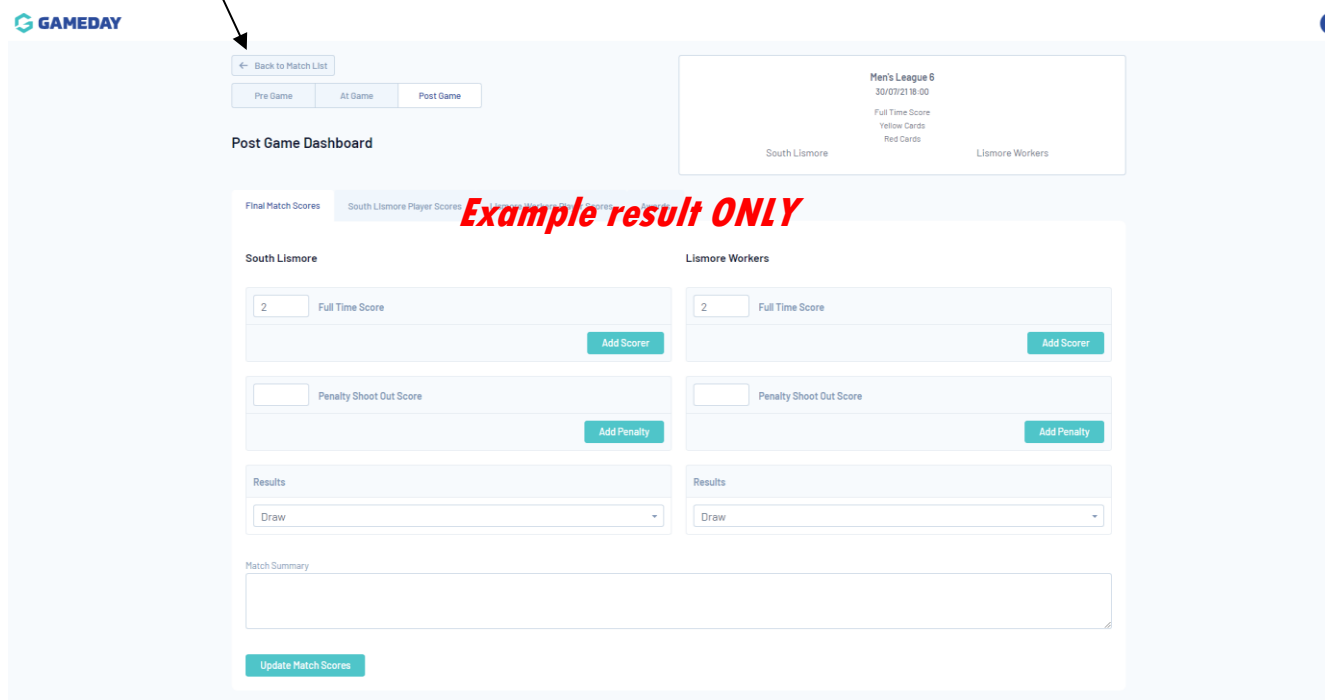


The screenshot shows the 'Post Game Dashboard' for a match between South Lismore and Lismore Workers. The dashboard includes tabs for 'Final Match Scores', 'South Lismore Player Scores', 'Lismore Workers Player Scores', and 'Awards'. The 'Final Match Scores' tab is active, showing the 'Full Time Score' input fields for both teams. Arrows from the instructions above point to these input fields. Below the 'Full Time Score' fields are 'Penalty Shoot Out Score' fields and 'Results' dropdown menus. At the bottom of the dashboard is a green 'Update Match Scores' button.

Once you have entered the score for BOTH teams, check that they are entered correctly then click the GREEN button **"Update Match Scores"**

STEP 6

- Click "Back to Match List", then repeat the process to enter results for ALL home fixtures



GAMEDAY

← Back to Match List

Pre Game At Game Post Game

Post Game Dashboard

Men's League 6
30/07/21 18:00
Full Time Score
Yellow Cards
Red Cards

South Lismore Lismore Workers

Final Match Scores South Lismore Player Scores *Example result ONLY* Lismore Workers Player Scores

South Lismore

2 Full Time Score

Add Scorer

Penalty Shoot Out Score

Add Penalty

Results

Draw

Lismore Workers

2 Full Time Score

Add Scorer

Penalty Shoot Out Score

Add Penalty

Results

Draw

Match Summary

Update Match Scores